



### **Acceptance of Offer to Exhibit**

An artist, who is selected by the jury and accepts our invitation to exhibit, has implicitly agreed to AAF terms and conditions as set forth under Rules/Regulations and Legal Agreement.

Application deadline is June 1st.

Acceptance notifications will be sent on June 15th.

All artists will need to accept their invitation and remit booth fee by June 30th.

### **Cancellations & Fee**

All cancellations must be received in writing via email to [lxix@starvalleyarts.org](mailto:lxix@starvalleyarts.org).

All cancellations are subject to an administrative fee of \$25. No refunds will be issued after August 1st.

### **Booth Fee Payments**

Process:

Booth fee payments of \$125 will be paid on the Star Valley Arts Council website, via a link sent with notification of acceptance.

All payments must be received no later than June 30th. Failure to respond by the deadline may result in revocation of the invitation.

# APPLICATION PROCESS

## A. Agreement

Before applying, please make sure your work meets the following criteria.

By applying you agree to abide by the rules, policies, and decisions of AAF. Submission of this application is regarded as a commitment to exhibit and adhere to the aforementioned rules set forth in this application. The Event Coordinator will visit participating artists' booths periodically throughout the fair to ensure compliance with the rules. Artists will be required to remove all work that is not in compliance. Persistent violation of the rules may result in expulsion from the Fair and ineligibility for future fairs.

## B. Application

A single application representing multiple bodies of work in the same material must proportionately reflect what the artist intends to exhibit at the show. For example, if one type of work will predominate in the artist's display, it must predominate in the images that are submitted. The images must proportionately reflect what the artist intends to exhibit at the show.

All items must be art related, such as fine art, photography, jewelry, ceramics, fiber art, etc.

## C. Jury

Applications are reviewed in a jury process. Three-five (3-5) digital images are to be submitted for each individual media category entered by the artist. Image quality is of the utmost importance.

Consider whether your images show your work clearly and to an advantage.

The images must accurately represent the body of work to be exhibited at AAF.

## D. Artwork

Artwork must be original, designed and produced by, or under the direct supervision of the exhibiting artist.

All work must be for sale.

Artists must be present with their work for the entire two days of the fair. If the work is collaborative, each collaborator must be present. Representatives may not attend in place of the artist.

In the case of reproduction work, you are expected to adhere to the 80% original and 20% reproduction on site rule and all reproduction work must clearly state that it is so. If you produce work in editions, you must disclose edition numbers.

No commercial reproductions, or embellished commercial products are allowed. Work done by a production studio is not acceptable. All work must be designed and executed by the accepted artist.

Artists may only show work in categories and body of work selected by the Jury. All work exhibited must be of the quality, category, and body of work of that shown in the images juried.

Exhibitors display all works at their own risk. The Alpine Art Festival, Star Valley Arts Council, and Town of Alpine are not responsible for damage, theft, or loss of an exhibitor's property, or personal injury resulting from participation in the Art Fairs. Assistance from festival staff or volunteers will not be available for booth set-up or breakdown.

## RULES & REGULATIONS

In order to secure your position in the Alpine Art Festival, (AAF), please review and accept the following terms and conditions. By completing an application to AAF,, and in consideration of your participation in AAF, you ("Participant," "exhibiting artist," or "you") acknowledge and agree that you have reviewed and accept the following terms and conditions:

### I. Hold Harmless

Participants display all works at their own risk. To the fullest extent permitted by law, the Participant shall defend, indemnify, and hold harmless the Alpine Art Festival, the Star Valley Arts Council, and the Town of Alpine, their staff, volunteers, subcontractors, and other personnel, from and against any and all claims, causes of action, demands, fines, penalties, costs, judgments or other losses, including reasonable attorney's fees ("Claims"), including those (i) related to bodily injury and property damage that may arise from Participant's participation in the AAF to the extent that any Claims are attributed to any acts or omissions by Participant or anyone employed, contracted or under Participant's direction, directly or indirectly by any of them or by anyone for whose acts any of them may be liable, (ii) related in any way to Participant's merchandise or property, (iii) Participant's violation of these terms and conditions, or (iv) Participant's violation of any applicable law, ordinance, rule, regulation or other.

The Alpine Art Festival reserves the right to remove any Participant in its sole discretion without refund for violation of any 2024 Participant Contract regulations. If a Participant is a "no-show" at the AAF, such Participant forfeits all fees paid.

### II. Liability and Personal Property Insurance

Liability insurance is not required to participate in AAF, but it is strongly recommended. Liability and personal property insurance protect exhibiting artists in the event of extreme weather, theft, vandalism, fire, bodily injury, or other loss. Exhibiting artists are responsible for damage to other artist's personal property, including their booth, displays, artwork, and other items, as well as to other exhibiting artists, patrons, volunteers, and Alpine Art Festival staff, caused by improperly or insufficiently secured tents, displays, artwork, or other items. Exhibiting artists may purchase a single event or an annual policy with any event insurance provider.

By signing this application, the applicant has agreed to hold the Alpine Art Festival, the Star Valley Arts Council, the Bank of Jackson Hole, and the Town of Alpine harmless from damage to the applicant's personal property and person (physical body) as a result of extreme weather, theft, vandalism, fire, bodily injury, or other act of nature.

Any exhibiting artist found to not hold active liability and personal property insurance will not be protected by the event, liability, or personal property insurance held by the Alpine Art Festival, the Star Valley Arts Council, the Bank of Jackson Hole, or the Town of Alpine, and will be exclusively responsible for any financial restitution paid to injured or damaged parties, including the Alpine Art Festival, including its staff and volunteers, as well as patrons and other exhibiting artists at the Alpine Arts Festival.

### III. Artwork

Absolutely no mass produced or manufactured work, buy/sell, workshop art, business with commercial representatives, dealers or manufacturers may exhibit. If the AAF committee suspects for any reason that an exhibiting Participant works outside the aforementioned rules in its sole discretion, the AAF committee will file an inquiry with the Participant and reserves the right to withdraw the Participant from future shows in its sole discretion. In the case of offset reproductions, the original juried work is preferred on site. All offset printed reproductions must be labeled as such with a clear definition of the reproduction process visibly displayed to the public. Participants must adhere to the booth percent quota, whereby 80% of your booth consists of original work and 20% may consist of reproduced work. The Association reserves the right to request that you remove any work that does not fall within these guidelines. You may only exhibit work that reflects the medium and category in which you were juried.

### VI. Booth / Canopy & Booth Location

Participants must arrive at the fair equipped with their own, well-secured, canopy tent for their 10x10 booth space setup. Participants must furnish their own display facilities. All tents must be secured to withstand strong wind and sudden gusts. Weights are preferred: each leg should be weighted with a minimum of 40 pounds. Due to the live-grass environment, exhibiting artists are not guaranteed a 10x10 booth space that is perfectly flat. Exhibiting artists are expected to come prepared with appropriate equipment to ensure their booth, displays, artwork, and other property are level and safely secured. Neither the Alpine Art Festival nor the Star Valley Arts Council is responsible for providing equipment to exhibiting artists to create a flat, level

environment in their booth space. No refunds will be given due to the condition of the grass in the space assigned to the exhibiting artist.

## V.. Set-Up, Tear Down, Loading, and Unloading

### a) Unloading

Set up begins at 9:00am on Friday. There is absolutely no driving on the lawn - Please plan accordingly by bringing a hand cart, dolly, wagon, or other non-motorized option for transporting your items across the grass to your booth space. Unload completely and then move your vehicle PRIOR to setting up your booth.

### b) Set Up

You may set up your booth and displays only after you have moved your car to a legal parking space away from the immediate vicinity of the Bank of Jackson Hole lawn. The Bank of Jackson Hole parking lot is reserved for their customers.

Booths must be open for business during the advertised fair hours throughout the entire weekend.

### d) Loading Out

Tear-down may begin after 6:00pm on Saturday. Please tear down and pack up your entire booth and displays BEFORE moving your vehicle into a nearby parking space. Please note that parking is limited and there will be congestion during load out.

## VI. Security

Security is NOT provided for this event. Contents of booths need to be packed up on Friday evening, and set back up on Saturday morning.

## VII. Clean Up

Participants are required to clean up their booth space of all trash (micro and macro) and haul it to the trash cans. Please do not leave trash next to the smaller cans. We appreciate your help in keeping the fair space clean. The AAF will not tolerate trash left behind. Any participant who leaves trash behind in their booth space will be charged a clean-up fee of \$50.

VIII. Weather Although weather in Alpine can be unpredictable, we plan to host a great event, rain or shine. In the event of inclement weather, we will set up the Art Fair booths INSIDE the Alpine Civic Center.

IX. Appearance and Materials Release Participant agrees that AAF or the Star Valley Arts Council may photograph film and/or record Participant (including without limitation Participant's name, likeness, artwork, products or other copyrightable material, Participant's trade names, trademarks, any personal identifying information which the AAF may gather, including without limitation, biographical or narrative information, voice, conversations and/or any sounds Participant makes (collectively, the "Participant Materials"), and the AAF may edit, enhance, recreate and/or modify the Participant Materials and include the Participant Materials in any AAF materials, in any and all means and media, now known or hereafter devised and in all languages, throughout the universe in perpetuity.